

## MINUTES OF MEETING

### BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS (APELSCIDLA BOARD)

#### ARCHITECT

#### INFORMAL FACT-FINDING CONFERENCES

**DECEMBER 15, 2003 (1:00 p.m.)**

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects convened in Virginia Beach, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

John S. Clark, Jr., Board Member, Presided. No other Board members were present.

Douglas W. Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Lic=Licensing Application

A=Applicant

#### Participant

Mark Lane Treon  
File Number 2004-01637 (Lic)

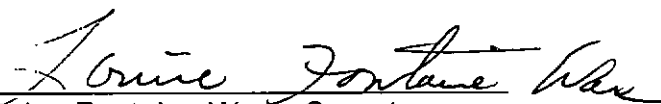
Mark Treon – A

The meeting adjourned at 1:30 p.m.

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects



Richard N. Dayenport, Chairman

  
Louise Fontaine Ware, Secretary

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**COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,  
CERTIFIED INTERIOR DESIGNERS AND  
LANDSCAPE ARCHITECTS**

**RE: MARK L. TREON  
APPLICATION**

**FILE NUMBER: 2004-01637**

**Summary of the Informal Fact-Finding Conference**

An Informal Fact-Finding Conference (IFF) was convened on December 15, 2003, at the Department of Professional and Occupational Regulation, pursuant to a Notice of Informal Fact-Finding Conference sent by certified mail to Mark L. Treon on October 23, 2003. The following individuals participated at the conference: Mark L. Treon, Applicant; Douglas W. Schroder, Staff Member; and John S. Clark, Jr., presiding Board Member.

**Summation of Facts**

1. On or about June 25, 2003, the Board section received Mark L. Treon's (Treon) application for an Architect License by Comity.
2. On or about October 16, 2003, the Board's licensing staff provided the Regulatory Programs Division Application Review Informal Fact Finding Conference Referral Memorandum, which states the reasons the license was not issued.
3. It appears that Treon does not meet the Board's Regulation 18 VAC 10-20-20(C) which states, "Applicants shall meet applicable entry requirements at the time application is made." In addition, it appears that Treon does not meet the Board's Regulation 18 VAC 10-

20-150 which states, "If the applicant does not possess a NCARB certificate, or does not meet the requirements for licensure in Virginia that were in effect at the time of original licensure, the applicant shall be required to meet the entry requirements current at the time the completed application for comity is received in the board's office.", as well as the Board's Regulation 18 VAC 10-20-110(A) which states, "All applicants shall hold a professional degree in architecture where the degree program has been accredited by the National Architectural Accrediting Board (NAAB) not later than two years after graduation." and the Board's Regulation 18 VAC 10-20-120(A) which states, "The successful completion of the NCARB Intern Development Program (NCARB-IDP) shall be required of all applicants for original licensure. An applicant shall be enrolled in NCARB-IDP for a period of one year or more prior to submitting an application for original license in Virginia. IDP training requirements shall be in accordance with the National Council of Architectural Registration Boards' Handbook for Interns and Architects, 2001-2002 Edition."

4. Treon's application for Architect License by Comity was reviewed by two of the Architect Section Members. As a result of that review, it appears that Treon does not possess the required education as stated in 18 VAC 10-20-110(A), as he does not hold a professional degree in architecture where the degree program has been accredited by the National Architectural Accrediting Board, nor the experience requirements as stated in 18 VAC 10-20-120(A), as Treon has not successfully completed the NCARB Intern Development Program, as outlined in the Board's regulations.

5. Treon received his Architect license, from Washington, DC, on January 24, 2003.

### **Conclusion and Recommendation**

Based upon the record and information presented at the conference, I recommend Treon's application be approved. I believe that Treon has the knowledge and experience necessary to be licensed as an Architect in Virginia. The length of time and the type of work Treon has done at his present employment, and the excellent references that he has received speak highly of his qualifications. The initiative he has shown in becoming licensed in the District of Columbia is also a positive in his case.

By: \_\_\_\_\_

John S. Clark, Jr.  
Presiding IFF Board Member

Board for Architects, Professional  
Engineers, Land Surveyors, Certified  
Interior Designers and Landscape  
Architects

Date: \_\_\_\_\_

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: John S. Clark, Jr.
2. Title: Member
3. Agency: Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects
4. Transaction: Informal Fact-Finding Conferences on
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date

12.15.03